

**TERMS OF REFERENCE (TOR) FOR
PROCUREMENT EXPERT (DPMU LEVEL)
IN UTTARAKHAND CLIMATE RESPONSIVE RAIN FED FARMING PROJECT
PROJECT NUMBER- P179357**

Ref No. 03/11-12(5)/DPMU//UCRRFP/2024-25

1. Project Overview

Uttarakhand Climate Responsive Rain-fed Farming Project (UCRRFP) will be implemented by the Watershed Management Directorate, Uttarakhand. The project development objectives are to **"Improve resilience of production system to make mountain farming GHG Emission competitive and profitable in selected micro-watersheds of Uttarakhand."** UCRRFP is a six-year project to be operational from 2024 to 2030. The project cost is USD 138.05M (IBRD: USD 96.2M, State Govt. USD 34.19M & Beneficiary: USD 7.66M).

2. Project Description

Uttarakhand being a hilly state agriculture is pre- dominantly rain-fed and remains vulnerable to moderate to extreme weather conditions. Sustaining increase agriculture outputs in a rapidly changing climate will require adaptation at a faster pace. Enhancing food security while reducing GHG Emissions from farming practices will require transition to production systems that are more productive, use input more efficiently, have greater stability in outputs and are resilient to short and long term climate variability.

Uttarakhand Climate Responsive Rainfed Farming Project (UCRRFP) will be implemented in 06 hilly districts and 02 plain districts of Uttarakhand covering about 1000 villages and comprising of 58 Micro watershed clusters.

3. Result Indicators

The following Key Performance Indicators (KPI) proposed for measuring the core outcomes of the project: -

- ◆ KPI #1:- Reduction in GHG emissions from representative cropped land parcels (CRI).
- ◆ KPI #2:- Increase in productivity of selected crops
- ◆ KPI #3:- Increased water discharge in sample spring sheds

- ◆ KPI #4:- Farmers adopting climate smart agriculture technologies and practices promoted by the project.
- ◆ KPI #5:- Farm Income at HH Level with/without UCRRFP.

4. Project Components

Component A- : Developing Resilient and GHG-efficient Production Systems (USD 46.84 million)

The objective of the component is to improve productivity through land treatment and development, while simultaneously enhancing fertilizer efficiency, water productivity, and mitigating greenhouse gas emissions. The component establishes the groundwork for the project to transition cultivation towards an optimal input usage pattern, resulting in lower input costs and increased average income for farmers. Within this component, priority will be placed on expanding controlled irrigation coverage, encouraging protected cultivation, re-cultivation of fallow lands, fostering agricultural diversification, and bolstering farmer's income through varied livelihood options. Utilizing a landscape approach grounded in land-use capability, the project will furnish high-quality inputs and implement early warning advisory systems to facilitate the adoption of ecologically sensitive and diversified production systems. A decision support system for Climate-Smart Agriculture (CSA), grounded in evidence, will be established through strong partnerships with leading scientific entities, both within the state and at the national level. These collaborative partnerships will generate knowledge products through co-creation processes.

Component B – Science-based Development of Resilient Spring-sheds (USD 62.71 million)

To build climate resilient watersheds with the support of participating communities, watershed and spring-shed management interventions shall be carried out. These initiatives would help in resolving the issues of availability of water for irrigation purposes which is critical for building the resilience of the marginal mountain farmers whose farming is totally rain-fed. To increase productivity, the project will provide both technical and farming inputs to the farmers in agriculture, horticulture, and allied sectors (fishery & livestock with

small ruminants). Hence, under this component, depending upon the activities, the project will promote climate resilient agricultural practices, intensive / semi-intensive farming models, exploring agriculture horticulture options, mixed / inter-cropping etc., based on its feasibility. Reducing cost of cultivation through natural farming / organic farming, promotion of carbon farming models, achieving nutrient use efficiency etc. will also be the points of intervention under the component.

Component C- Enhancing Income Resilience through Agribusiness (USD 14.78 million)

The foremost goal of the project is to bolster the economic resilience of farmers, with special focus on mountain communities. To achieve this, the project will invest in fortifying the agricultural marketing systems. This involves uniting farmers into federations, offering value-added services, establishing comprehensive supply chains, and ensuring less carbon intensive / carbon-neutral logistics for agricultural products. The initiative also aims to foster the growth of agricultural enterprises by establishing Agri Business Growth Centers in remote regions. To promote inclusivity and fairness, the project will extend non-agricultural livelihood opportunities to marginalized households within the project villages.

Component D – Project Management, Monitoring & Evaluation, and Learning (USD 13.72 million)

Supported by a consortium, the project aims to establish a knowledge hub within the Project Management Unit (PMU). This hub will analysis, synthesize, and document diverse methods, practices, and strategies essential for optimizing natural resource usage, reducing greenhouse gas emissions, fostering resilient integrated farming systems, and improving marketing inputs. Additionally, this component encompasses overseeing the institutional framework, coordination, monitoring, evaluation, and overall project management under the purview of the PMU.

5. PROJECT AREA-

The project will be operational within the state of Uttarakhand. Total project area will cover about 2.38 lakh hectare of land spread in 58 Micro watersheds in 8 districts. About 1000 villages with an approximate 76000 HH and approx. 3.81 lakh population will be benefited by the Project outcome.

THE PROJECT PERIOD-

The project duration is 6 years and the project cycle in each GP will be 5 years in following three phases:

- Preparatory phase : - First year
- Implementation Phase : - Four years.
- Withdrawal Phase : - Sixth year

PROJECT IMPLEMENTATION ARRANGEMENTS

The UCRRFP is based on joint relationship among three entities: (i) village communities and GPs; (ii) WMD; and (iii) Consortia of Science Based Research Institutes . All these three stakeholders will fulfil their respective roles and responsibilities for the project to be successful. Specifically the roles of each entity are:

Village Community and GP: Will plan and implement the project

WMD: Provide overall coordination and assist the village communities and GPs

NEED FOR CONSULTANCY SUPPORT

It is a community-owned and demand driven project. The project is managed, planned and implemented by the community and the GPs. Its success depends on the levels of interest and participation and commitment of all stakeholders. Project expenditure will incur at different levels viz State, District and at GPs. Each office will have to follow financial and accounting procedure agreed between State and the World Bank. The consultancy of procurement expert is required to ensure that all the Procurements done at the DPMU and GP level follow the World Bank Procurement Regulations 2013, and other instructions received from PMU

are implemented properly.

This consultancy support is proposed for field divisions of UCRRFP, the consultant is expected to be stationed in the DPMUs office- i.e., either Tehri Garhwal, Uttarkashi, Rudraprayag, Pauri, Almora, Nainital of the UCRRFP.

SCOPE OF WORK

- Provide Coordination in external Audit (AG Audit), Internal Audit, GP level Audit and review by the World Bank team. Assure compliance of the different audit reports and observations.
- **Procurement and E-Procurement of Goods & Works, Non-consulting and Consulting Services:-** Supervise and provide guidance to project staff members regarding finalization of the technical specifications for goods & works and the Terms of Reference (TOR) for services; preparation of bidding documents based on the standard bidding /proposal documents of the World Bank/Uttarakhand Procurement rules (UPR) and complete the tender process evaluating the bids as per the World Bank procedure and publish the contract award notice.
- To keep progress of procurement activities against procurement timelines, highlight variations in progress, record reasons and identify remedial actions, if any.
- Assist Deputy Director in all types of audits of procurement activities, post review of the World Bank, contracts exception reporting, etc.
- Lead the procurement team and provide guidance to the team members in terms of all procurement related activities.
- Ensure financial sanction as per the rules from competent authority before contract award/work order.
- Ensure the smooth execution of design, planning and implementation of all divisional procurement and manage all contracts.
- Provide guidance to implementing entities and staff at division and GP level in procurement process which will include preparation of bid and

other documents, etc.

- Assist in negotiation and resolving procurement issues with agencies and handle all post procurement conflicts.
- Capacity building of GP level institutions and account assistant for project accounting, procurement and audit on regular basis.
- Coordinate with PMU expert/team for any related issue.
- Any other tasks as assigned by the DD-DPMU.

JOB DESCRIPTION

Location of Job: DPMU, UCRRFP, for any of the Project Districts.

Reporting Line: Deputy Director, UCRRFP.

ESSENTIAL QUALIFICATION

- Post graduate degree in Finance/ Commerce or other related field.

WORK EXPERIENCE

Minimum of 5 years work experience in Procurement in any State Government/Central Government/Semi Government Bodies /PSUs.

DESIRABLE QUALIFICATIONS

- Experience in Externally Aided Projects in Audit-Accounting and Procurement.
- Relevant training in procurement works will be preferred.
- Proactive, work with minimum supervision, Proficient in MS Office particularly computer based spread sheet (i.e. MS Excel).
- Knowledge in implementation of FMIS System/Project dashboard.
- Thorough knowledge of procurement procedures of International Financial Institution financed projects.
- Hands on experience in e-procurement portal will be preferred.

AGE LIMIT: 25-50 Years.

TERM AND CONDITION

- Candidates Services should not have been terminated by any organization due to non-performance.
- Service related term and condition will be disclosed at the time of contract.

REMUNERATION:

Rs. 50,000/- (Negotiable), depending on qualification, experience and competency of the candidate.

PERIOD OF SERVICE:

The contract shall be initially for a period of 6 (Six) Months through direct contract and on satisfactory performance would be shifted to Human Resource Providing Agency. There will be a provision of further extension on an annual basis up to the end of the project, subject to satisfactory performance as assessed by the Deputy Director, UCRRFP.
